

# PROPERTY INFORMATION REQUEST



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## APPLICANT

Application Date: \_\_\_\_\_ From: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

Who is responsible for payment? \_\_\_\_\_

When info available, where should it be sent? \_\_\_\_\_

## PROPERTY DETAILS

Lot No: \_\_\_\_\_ Street No: \_\_\_\_\_ Street Name: \_\_\_\_\_

Suburb: \_\_\_\_\_ Municipality: \_\_\_\_\_

Map Ref: \_\_\_\_\_ Plan of Sub #: \_\_\_\_\_ Estate Name (if applicable): \_\_\_\_\_

Construction Type: \_\_\_\_\_ With Basement? YES  NO  (please tick or circle)

(eg Single / Double storey dwelling / alteration to existing / Unit development)

## PROPERTY OWNER

Owner Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

\* **APPLICANT TO ATTACH THE FOLLOWING DOCUMENTS:** Title, Plan of Sub, Site Plan, Elevations

- \* **TITLE AVAILABILITY:** Please order Title on my behalf when available   
I have included Title with this application   
I have previously provided ABS with copy of Title

\* **ESTIMATED TITLE RELEASE DATE (MONTH? YEAR?):** \_\_\_\_\_

(eg Applicable to NEW SUBDIVISIONS only)

### PLEASE ORDER ON OUR BEHALF:

**Building Department Information:** \_\_\_\_\_  Yes  No  Already Obtained

**Planning Department Information:** \_\_\_\_\_  Yes  No  Already Obtained

**Legal Point of Discharge:** \_\_\_\_\_  Yes  No  Already Obtained

**Sewer/Septic Information:** \_\_\_\_\_  Yes  No  Already Obtained

**BAL (Bushfire) Assessment:** \_\_\_\_\_  Yes  No/Not Designated  Already Obtained

**Section 29a Certificate:** \_\_\_\_\_  Yes  No/Not Applicable  Already Obtained

Please note additional info if required: \_\_\_\_\_

## OFFICE USE ONLY

Deposit Paid? Yes  Date: \_\_\_\_\_ Amount \$ \_\_\_\_\_ Rec'd by: \_\_\_\_\_ (Initial)

No  Note: \_\_\_\_\_