

Documents required for Building Permit application

Application form (Form 1)
Appointment Forms (Agent & RBS)
Certificate of title and Plan of subdivision (including any covenants or 173 agreements which may be referenced on the title)
Architectural plans (including site area, floor area, effective building height)
Builders Warranty insurance policy
Building permit fees & statutory charges to be paid
Government Levy (Payable directly to VBA prior to permit being issued)
Property Information from council & sewer plan* (includes info from councils planning & building departments (Reg 51(2) certificate, legal point of discharge & sewer plan)
CIL Receipt*
BAL Assessment (if designated on Maps & spatial (land.vic.gov.au))
Soil report (including wind speed)
Footing Design /Slab / Bracing Layout / drainage plan & Engineers Computations & Design Certification
Drainage Design and layout * & approval from Council if relevant * (Dual Occupancy/Unit Developments)
Timber framing schedule (timber framing schedule included on drawings in some instances)
Project specifications
Signed Building Contract
6 Star Energy Report & stamped plans
Performance Solution Report Design Brief, Report & Reg 126 (where applicable)
Application form for Performance Solution Report RBS sign off (where applicable)
Roof Truss computations * (prior to frame stage)
Posi Floor joists layout & specifications * (prior to frame stage)
Wall bracing & Panel Plans &/or Lintel Comps * (prior to frame stage)
Planning permit & Endorsed Planning Drawings *
Building over easement Consent from council and relevant authority *
Land Liable to Flooding Consent from council and relevant authority *

* If applicable

Documents to be emailed in a pdf attachment to permits@buildingstrategies.com.au

If you have any queries, please call 8770 9900 for assistance